

## Car Parking Instructions for Conference and Event Organisers and Attendees

*Conference and Events at Glasgow Caledonian University has negotiated a rate of £7.00 per day for car parking at Concert Square and Cambridge street car parks and £7.50 per day at Dundasvale car park to make the day of your event more comfortable for you and your event delegates.*

The university is easily accessible from Junction 16 (Westbound) or Junctions 15 & 17 (Eastbound) of the M8 motorway. Although no parking is available on campus, there is ample space available at the nearby Cambridge street and Dundasvale car parks.

1. Upon your arrival at the car park you will be issued with a ticket
2. Take this ticket and bring it along to the event at GCU as this is where the ticket will need to be scanned
3. There are two machines at GCU where the tickets can be scanned (the campus map has been attached with the buildings where you can find the machines **highlighted**):
  - a. Govan Mbeki building – **Reception**
  - b. Security office

**Govan Mbeki building** is number **4** on the map and **Security office** is located in the William Harley building - number **8**.

4. After your parking ticket has been scanned and your event has finished take the ticket back to the car park where the ticket will be validated and you will be charged £7.00/£7.50 for the day.

### Campus Map



**4. Govan Mbeki building**

**8. Security office - William Harley building**